



Privacy Notice for Governors – how we use your personal data, December 2024

This Privacy Notice tells you what to expect when Scartho Junior Academy collects and uses your personal data in accordance with the UK General Data Protection Regulation.

Data Controller	Scartho Junior Academy
Our contact details:	Scartho Junior Academy, Edge Avenue, Grimsby, DN33 2DH
The purpose we are processing your personal data for is	Administration and maintenance of Governance, Directorship and Trustee and activities records
Using your personal information for other purposes	We will not process your personal data for any other purpose than that for which it was collected, without first providing you with information on that other purpose and seeking your consent if applicable; except where we are required to disclose your personal data in accordance with legislation for example in relation to the prevention and detection of crime, counter terrorism, safeguarding, legal proceedings or to protect interests of you or another.
Organisations acting on our behalf to process your personal data	North Lincolnshire Council Governor Services NELC Human Resources Forrester Boyd Chartered Accountants

<p>The fair and lawful basis we are processing your personal data on is:</p>	<p>Article 6: Personal data will be processed on the basis of</p> <ul style="list-style-type: none"> (a) processing is necessary for compliance with a legal obligation to which the controller is subject; (b) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller; (c) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;
<p>Am I required to provide Scartho Junior Academy with my personal data</p>	<p>You are required to provide the minimum personal data necessary for us to meet the responsibilities of you carrying out your duties as a Trustee, your Governorship and Directorship</p>
<p>Does Scartho Junior Academy's processing of my personal data involve automated decision-making, including profiling?</p>	<p>No</p>
<p>Can I withdraw my consent for processing</p>	<p>You can withdraw your consent for the processing of your personal data at any time, if consent was required to process the data.</p>
<p>Who we will share your personal data with:</p>	<ul style="list-style-type: none"> 1. Companies House, 2. The Disclosure and Barring Service; 3. Central Government Departments <p>Service providers</p>

Transfers of personal data to a third country	4. No
How long we will retain your personal data for?	Your personal data is retained in accordance with our legal obligations, as detailed in the academy's Records Management Policy.
What are my rights in relation to my personal data?	You have the right to access the personal data we hold about you; to request we rectify or erase your personal data; to object to or restrict processing in certain circumstances; and a right of data portability in certain circumstances.
Who can I complain to?	<p>If you are dissatisfied with how we have processed your personal data you can contact the Data Protection Officer to request an internal review.</p> <p>If you are dissatisfied with the outcome of the internal review, they have the right to appeal directly to the Information Commissioner for an independent review. https://ico.org.uk/concerns/</p>
Contact details for our Data Protection Officer	<p>Name: Tim Pinto, The E-safety Office</p> <p>Email: tpinto@esafetyoffice.co.uk</p>